We are a learning community, passionate about providing an International Education, which inspires and encourages learning and intercultural understanding. We facilitate self-discovery and the development of unique interests, gifts and talents, whilst promoting service learning as a force for good in the world.

BURSARY 2027-2028

Sotogrande INTERNATIONAL SCHOOL

SIS APPLICATION

Current Parents

Sotogrande
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Sotogrande International School (SIS) believes that a socially diverse student population is a key component of an international and balanced education. Therefore, we are committed to providing financial assistance to students as a community benefit, and in order to provide access to SIS to a more diverse range of students.

SIS has a long history of financial assistance to students and their families. While the costs of running the school require that those who can pay full fees must do so, every year the school does try to provide a number of bursaries to families experiencing financial difficulties.

The total number and value of Bursaries vary annually depending on:

- The financial position of the School.
- The number and quality of applicants.
- Prevailing financial climate.

Bursaries are funded from annual School funds, as the School does not have a sustainable Bursary Fund nor does it enjoy any subsidies. This is the reason for the annual review stated below.

Our Bursaries are designed to provide short term assistance to families who are experiencing financial difficulties which threaten the ability of the student to continue to attend SIS.

To be considered for a bursary the student must have completed one or more years at SIS.
Bursaries are short term financial assistance and a new application must be submitted each year.

Policy Guidelines

1.- Bursary funds are limited, and the School has a duty to take all reasonable steps to ensure their correct allocation.

2.- The deadline for receipt of the completed application and supporting documentation is 19th February. Incomplete applications or applications received after 21st February will not be considered.

3.- The supporting documents must include income tax declaration and wealth tax declaration forms.

4.-Parents must be willing to answer some searching questions about their income and assets in order to justify their financial need. The application form is designed to provide a full picture of the income and assets of applicants so that the School´s Award Committee can determine those most deserving of a bursary. It is expected that parents will exercise integrity and honesty at all times when making an application for a Bursary.

5.-Applicants for bursaries must demonstrate real financial need; families who may be classified as low income, but have substantial assets may be ineligible to receive a Bursary.

6.- Each application is considered by the Award Committee and then a recommendation is made to the Head who makes the final award decision. The decision will be communicated to parents by the 28th March.

7.- Once an award is approved, parents will be sent information regarding the amount of the Bursary, the duration and any additional conditions e.g. maintaining a level of achievement in a certain subjects.

8.- Decisions may be appealed through the Executive Committee, whose decision is final.

9.- Failure to meet the agreed financial schedule would mean the immediate cancellation of a Bursary.

10.- Any change in financial circumstances must be reported to the school. If the change in financial circumstances means the student no longer satisfies the criteria for an award, it will be discontinued.

11.- Failure to divulge to the school any requested information, or a change in circumstances could result in immediate cancellation of a bursary.

12.- Due to the limited financial resources of the School not every eligible application for a bursary will be successful.

13.- All applications are treated in the strictest confidence. Students will not be made aware that they benefit from a bursary unless informed by their parents.

Applications for Bursaries can be sent via email to awardcommittee@sis.gl or should be delivered in person to School Reception, or posted to:

Sotogrande International School
Bursaries
Avda La Reserva
11310,
Sotogrande, Cadiz

Bursary Application Form

This form should be submitted by 23rd February, **please do not leave any sections blank.**

A. Applicants' details **Year Group for which application is made**

1. Name of Student _____ Year Group _____
2. Name of Student _____ Year Group _____
3. Name of Student _____ Year Group _____
4. Name of Student _____ Year Group

B. Parent and Spouse or Partner Information

Person responsible for paying fees

Relationship to applicant _____

Surname(s) _____

First Names _____

Nationality _____

Passport / DNI Number _____
Please include copy

Address

Email _____

Home tel _____

Mobile _____ Business tel _____

Marital Status _____

Profession and employer

Spouse or Partner

Relationship to applicant _____

Surname (s) _____

First Names _____

Nationality _____

Passport / DNI Number _____
Please include copy

Address (if different from person responsible for fees)

Email _____

Home tel _____

Mobile _____ Business Tel _____

Marital Status _____

Profession and employer

C. Parent Income Information (for the year the bursary is requested)

Please enter the **annual** amount, indicating clearly the unit of currency.

Person responsible for paying fees		**Spouse or Partner**	
Gross annual salary or wage		Gross annual salary or wage	
Other income from employment[1]		Other income from employment	
Income from dividends or interest[2]		Income from dividends or interest	
Child support income[3]		Child support income	
Pension income		Pension income	
Social security benefits[4]		Social security benefits	
Net profit/loss from any business		Net profit/loss from any business	
Any other income[5]		Any other income	
Total income		**Total income**	

D. Family Assets (for the year the bursary is requested)

Person responsible for paying fees		**Spouse or Partner**	
Main house			
Purchase price and year of purchase		Purchase price and year of purchase	
Present market value		Present market value	
Annual mortgage payments		Annual mortgage payments	
2nd house or other property			
Purchase price and year of purchase		Purchase price and year of purchase	
Present market value		Present market value	
Annual mortgage payments		Annual mortgage payments	
Any business operation			
Date of start of business		Date of start of business	
Present market value		Present market value	
Annual profit/loss		Annual profit/loss	
Any other private property or business property			
Purchase price and year of purchase		Purchase price and year of purchase	
Present market value		Present market value	
Annual property loan repayments		Annual property loan repayments	

[1] Annual bonus, car allowance, education allowance, housing allowance etc
[2] Share dividends or interest from bank accounts or other investments
[3] Child support allowance, alimony from parent of applicant etc
[4] Child benefit, unemployment benefit, sickness benefit etc
[5] Rental income from property, trust fund payments, inheritance, royalties, copyrights etc

Other family assets

Person responsible for paying fees		**Spouse or Partner**	
Main car			
Purchase price and year of purchase		Purchase price and year of purchase	
Present market value		Present market value	
Annual loan payments		Annual loan payments	
2nd car or other vehicle			
Purchase price and year of purchase		Purchase price and year of purchase	
Present market value		Present market value	
Annual loan payments		Annual loan payments	
Any other car, boat, caravan, mobile home or other type of vehicle			
Purchase price and year of purchase		Purchase price and year of purchase	
Present market value		Present market value	
Annual loan payments		Annual loan payments	
Bank Accounts, Investments and other assets			
Total balance of all bank accounts		Total balance of all bank accounts	
Net value of all investments[6]		Net value of all investments	
Value of other major assets[7]		Value of other major assets	
Bank accounts and savings of applicants			
Total balance of accounts/savings of applicants (including savings accounts, children's bonds etc)			

E. Family debts and expenses (for the year the bursary is requested)

Please enter the **annual** amount, indicating clearly the unit of currency.

Person responsible for paying fees		**Spouse or Partner**	
Annual rent		Annual rent	
Employment-related child care[8]		Employment-related child care	
Normal living expenses[9]		Normal living expenses	
Other debts and expenses[10]		Other debts and expenses	

[6] Stocks, shares, bonds, mutual funds, etc
[7] Works of art, animal stock, time-share property etc. **All items must be listed on a separate sheet.**
[8] This should not include child care that is not required to enable the parent to go out to work.
[9] **Not including** – holidays, entertainment, security, gardeners, maids or *au pairs*
Including – foodstuffs, petrol, internet, utilities (gas, water, electricity, telephone). **All items must be listed on a separate sheet if they are to be considered.**
[10] **Not including** - items listed above e.g. mortgages and car loans etc.
Including - other loans, insurance payments, child support, alimony. **All items must be listed on a separate sheet if they are to be considered.**

F. Contributions towards fees - please enter the annual amount, indicating clearly the unit of currency.

Person responsible for paying fees		**Spouse or Partner**	
Amount able to pay towards the school fees		Amount able to pay towards the school fees	
Possible contributions from relatives		Possible contributions from relatives	
Possible contributions from savings		Possible contributions from savings	
Possible contributions from employer		Possible contributions from employer	
Any other possible contributions		Any other possible contributions	

G. Supporting documents - Please supply the following documents where possible[11].

Person responsible for paying fees				**Spouse or Partner**			
Copy of DNI/passport				Copy of DNI/passport			
Salary slips[12]		Tax return		Salary slips		Tax return	
Bank statements		Audited accounts		Bank statements		Audited accounts	
Evidence of assets value				Evidence of assets value			
Evidence of expenses				Evidence of expenses			

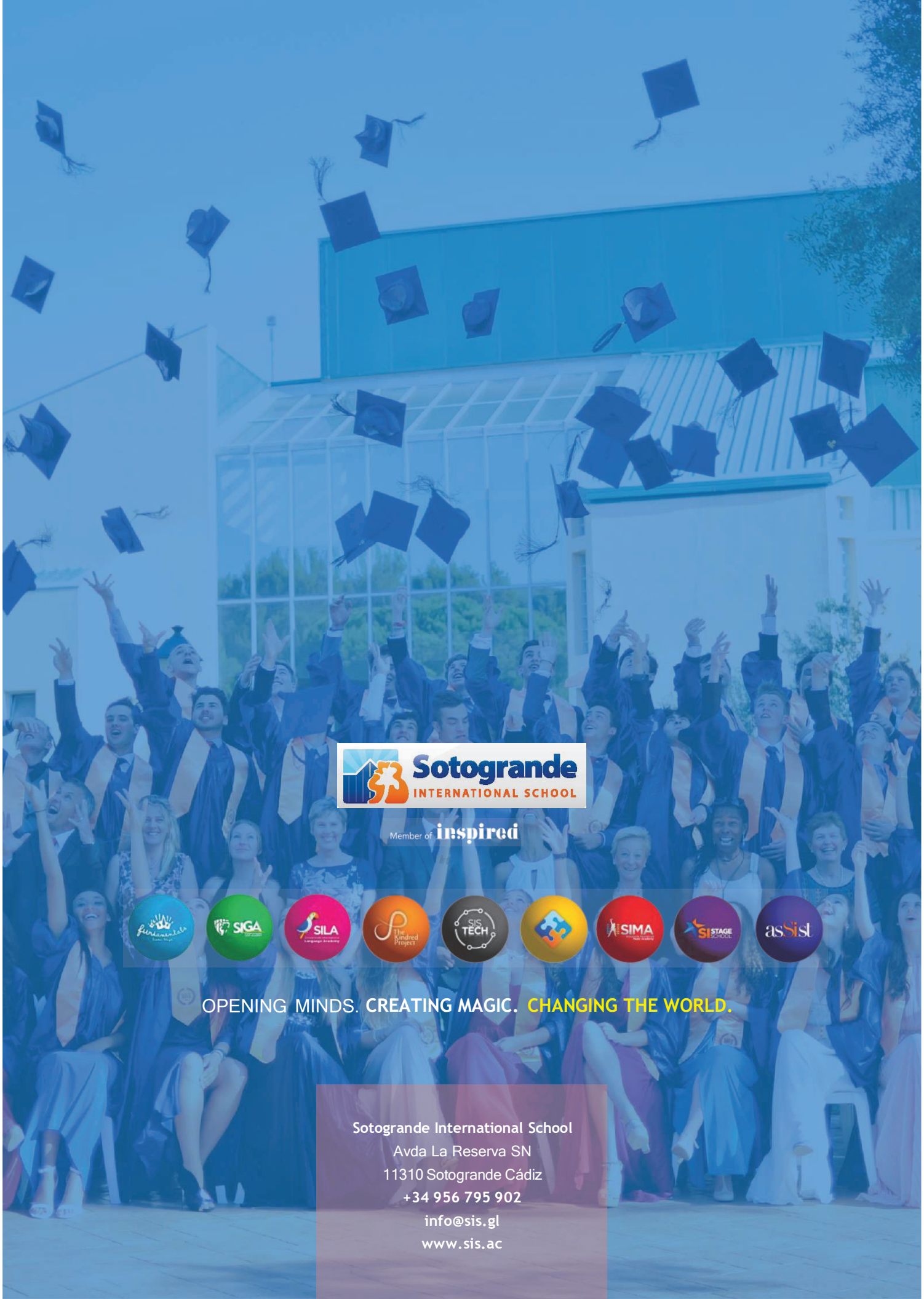
PARENTAL STATEMENT

I declare that, to the best of my knowledge and belief, all the particulars provided on this form and in supporting documents are correct and accurate. I declare that I have included all income, assets and expenses as accurately and correctly as possible.

Signature of person responsible for paying fees **Signature of spouse or partner**

Date: Date:

[11] Please put a tick (✓) in the box where supplied. Please put a cross (X) in the box if not supplied. If any documents are omitted, please explain why.
[12] Please submit salary or wage slips from the previous six months.



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OPENING MINDS. **CREATING MAGIC.** **CHANGING THE WORLD.**

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